

Carter Lake Public Library

Security Cameras Policy

Library staff will not share security camera footage with patrons unless there are extenuating circumstances, such as but not limited to:

- Assault on that patron by another patron.
- Theft of a patron's personal property.
- The kidnapping of a child.
- Damage to a patron's vehicle.
- Or any event that requires the patron to receive footage for insurance purposes.

In the case of any criminal activity or incidents that involve law enforcement, a copy of the footage or screenshots will be given to the police.

The library staff has access to monitor the cameras when needed to ensure the safety of everyone in the building.

Library staff caught sharing the footage or screenshots of the footage without due reason will be punished by disciplinary action by the Library Director and the Library Board.

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Adopted July 2018
Amended June 2023