



**Library Board Meeting
February 10th, 2025
6:00 pm**

Roll Call

Present: Patti Midkiff-President, Bonnie Freeman-Vice-President, Delbert Settles, Pam Christensen, Jodie Sams, Mary Allen

Staff Present: Tiffany Zuerlein, ArylInn (practicum student)

I. Roll Call of Members

- a. Patti called the meeting to order at 5:50pm.

II. Disposition of Minutes of Previous Meeting

- a. Bonnie made a motion to accept the January minutes. Pam seconded. All in favor.

III. City Financial Report

- a. No new financials from the City.

IV. Action on Bills

- a. Mary motioned to approve the January bills. Bonnie seconded. All in favor.

V. Progress and Service Report of the Director

- a. Bonnie motioned to accept the report. Delbert seconded. All in favor.

VI. Unfinished Business

- a. None this month.

VII. New Business

- a. Delbert motioned to change the monthly board meetings to 4:00 p.m. Mary seconded. All in favor.
 - i. Tiffany to check if the Policy needs to be updated.
- b. Wage Proposal
 - i. Initial proposal to the City Council was not accepted.
 - ii. Discussion was held regarding wage increases and best way to proceed.
 - iii. Bonnie motioned that Tiffany should present "Package 1" to the Council at this Wednesday's meeting. Pam seconded. All in favor.
 - iv. Pam motioned that Tiffany should have "Package 2" as a back-up option at the meeting; not to present unless needed. Bonnie seconded. All in favor.
- c. Patti Midkiff
 - i. Patti reviewed the City holiday schedule, and confirmed all City facilities are required to be on that same holiday schedule.
- d. Use of CIP Funds



- i. We currently have _____ in the fund. This can be used for any capital improvements, but not for wages.

- ii. The Library's portion for the new furnace is \$3,500; that will come from the CIP Funds.

- iii. Ideally we like to have \$5-6,000 in the fund.

- e. Policies to review next month: 90-Day Ban Notice, Bulletin Board and Display, Financial, Memorial Wall and Social Media.

VIII. Public Comments from the Library Director, Library Board, and/or Carter Lake Citizens (3-5 minutes each)

IX. Next Board Meeting: March 10, 2025, 4:00 p.m.

X. Adjourn

- a. Pam motioned to adjourn the meeting at 6:52 p.m. Mary seconded. All in favor.