



**Carter Lake Public Library Board Meeting
July 8, 2024**

**Library
6pm**

MINUTES

Roll Call

Present: Mary Allen, Bonnie Freeman, Chrissie Matthews, Vice-President, Sharon Paterson, Delbert Settles

Staff present: Tiffany Zuerlein, Sharon Carr

Absent: Patti Midkiff, President

I. Roll Call of Members

a. Chrissie called the meeting to order at 5:59pm.

II. Disposition of Minutes of Previous Meeting

a. Bonnie made a motion to accept the June minutes. Mary seconded. All in favor.

III. City Financial Report

a. Bonnie made a motion to accept the city financial report. Sharon P. seconded. All in favor.

IV. Action on Bills

a. Sharon P. made a motion to accept the bill's report. Delbert seconded. All in favor.

V. Progress and Service Report of the Director

a. Tiffany presented the director's report.

b. Bonnie made a motion to accept the director's report. Mary seconded. All in favor.

VI. Unfinished Business

a. Chrissie emailed Shawn to notify him of the board's vote to vacate his seat. Sharon C. will update the website.

VII. New Business

a. Chrissie asked for an update on the open staff position. Tiffany said there have not been any applicants, due to low pay compared to OPL. The position will be posted on Indeed.

b. Chrissie requested to review and update policies as required of the board.

c. Tiffany will present board training starting at the next meeting.

d. Mary motioned to approve the Library of Things Collection Policy. Bonnie seconded. All in favor.

VIII. Adjourn

a. Sharon P. made a motion to adjourn the meeting at 6:40pm. Delbert seconded. All in favor.