



**Library Board Meeting - Agenda**  
**Monday, August 14th, 2023**  
**4:30 PM**

**I. Roll Call of Members**

**II. Disposition of Minutes of Previous Meeting**

A. July 2023

**III. City Financial Report**

A. June Budget & Expense Sheet (City Hall)

B. July Budget & Expense Sheet (Director)

**IV. Action on Bills**

**V. Progress and Service Report of the Director**

A. Meeting Packet

**VI. Unfinished Business.**

A. Director Evaluation

B. Vote on Patron Code of Conduct policy.

C. Vote on the Loitering Policy.

D. Vote on the Suspension and Banning Policy.

E. Vote on the Two-Week Ban Notice form and the 90-Day Ban Notice form.

**VII. New Business**

A. Newly Designed Children's Area

B. What UnFolds at The Library This Year

a. Accreditation

C. Possible Changes in County Funding

D. Grant Help - Chrissie Matthews w/ Nicole Turpin

E. Staff Changes

a. Chelsea Bollom Promotion - Assistant Director

b. Meggie Schmidt Promotion - Youth Librarian

c. Part-Time Programmer

d. UNO Practicum Student - Chauni Staff

F. Professional Conference Sept 19th - 23rd

G. Director's Medical Absence (2nd Quarter)

**VIII. Public Comments from the Library Director, Library Board, and/ or Carter Lake citizens (3 - 5 minutes each)**

**IX. Next Board Meeting Date: **Sept. 11th, 2023****

**X. Adjourn**



## Library Board Minutes

**Carter Lake Public Library Board Meeting** Called to order at 4:30 pm

**Roll Call:** Present – Patti Midkiff, Bonnie Freeman, Shawn Ammon, Chrissie Matthews, and Sharon Patterson.

### Disposition of Minutes of Previous Meeting

Shawn asked to change that the app we use for summer reading is less expensive than Beanstalk a commonly used summer reading program app.

Bonnie moved to approve minutes with and Sharon 2<sup>nd</sup>. All in favor.

### Unfinished Business

Director’s evaluation. Pattie and Bonnie will take care of it soon.

### City Financial Report

Budget discussion. Our actual budget is more than what is recorded in the printout. Chrissie made a motion to table the budget until we get the new budget from Shannon. Bonnie 2<sup>nd</sup>. All in favor.

### Action on Bills

Bills. None to act on.

### Director’s Report

We got the estimate for the perimeter shelving will be about \$40k. We have to pay ½ upfront. We should have about \$21k left over for the mobile shelving on the floor by using \$14k CIP money. Bonnie made a motion to accept the Director’s report with the addition above. Chrissie 2<sup>nd</sup>. All in favor.

### New Business

A&B	“Chrissie” Matthews and Chris Huertz were welcomed to the library board.
C	June we had 132 children for the summer reading program.
D thru G	We received the new policies. We are tabling the approval until next month so that we have time to review them and ask questions. Bonnie made a motion to table. Chrissie 2 <sup>nd</sup> . All in favor.
H	Accreditation Requirement list discussion. We are on track to have more training because of Shannon’s training on our programs/apps. We are going to have a high accreditation for a library our size because of our programs and services. This will mean more budget support from the state.
I	New officers are usually elected this month. We will postpone to next month when more members are present.

### Public Comments

We want to thank the previous trustees for their service. Patti will send thank you notes.

### Adjourned

Chrissie made the motion to adjourn. Bonnie 2<sup>nd</sup>. All in favor.

# CL Library FY Budget Details

<b>WAGES</b>	<b>FY '22-'23</b>	<b>FY '23-'24</b>	<b>Difference</b>
Library Director (Salary)	\$52,000.00	\$58,240.00	(\$6,240.00)
Asst. Director (Salary)	\$39,312.00	\$42,640.00	(\$3,328.00)
Children's Librarian 1 (Salary)	\$34,320.00	\$39,520.00	(\$5,200.00)
PT Library Specialist (\$14/hr Max-31hrs)	\$0.00	\$22,568.00	(\$22,568.00)
<b>TOTAL</b>	<b>\$125,632.00</b>	<b>\$162,968.00</b>	<b>(\$37,336.00)</b>
<b>OPERATING EXPENSES</b>	<b>FY '22-'23</b>	<b>FY '23-'24</b>	<b>Difference</b>
Office Supplies	\$8,000.00	\$9,000.00	(\$1,000.00)
Copier	\$3,500.00	\$3,500.00	\$0.00
Biblionix Apollo	\$3,400.00	\$0.00	\$3,400.00
Marketing	\$1,000.00	\$3,000.00	(\$2,000.00)
<b>TOTAL</b>	<b>\$15,900.00</b>	<b>\$15,500.00</b>	<b>\$400.00</b>
<b>COLLECTION</b>	<b>FY '22-'23</b>	<b>FY '23-'24</b>	<b>Difference</b>
Books	\$25,000.00	\$30,000.00	(\$5,000.00)
Movies	\$0.00	\$5,000.00	(\$5,000.00)
Periodicals	\$700.00	\$0.00	\$700.00
Bridges/ Overdrive Advantage+	\$4,500.00	\$6,000.00	(\$1,500.00)
<b>TOTAL</b>	<b>\$30,200.00</b>	<b>\$41,000.00</b>	<b>(\$10,800.00)</b>
<b>PROGRAMMING</b>	<b>FY '22-'23</b>	<b>FY '23-'24</b>	<b>Difference</b>
Programs	\$15,000.00	\$12,000.00	\$3,000.00
Children's Museum Pass	\$1,000.00	\$1,200.00	(\$200.00)
Lauritzen Garden Pass	\$225.00	\$240.00	(\$15.00)
Fontenelle Forest	\$300.00	\$350.00	(\$50.00)
Durham Heritage Museum	\$150.00	\$350.00	(\$200.00)
Zoo Passes (15 passes quarterly)	\$0.00	\$0.00	\$0.00
Pottawatamie County Parks	\$0.00	\$0.00	\$0.00
Breakout.Edu	\$225.00	\$225.00	\$0.00
Gaming	\$0.00	\$1,000.00	(\$1,000.00)
Minecraft	\$0.00	\$200.00	(\$200.00)

<b>TOTAL</b>	<b>\$16,900.00</b>	<b>\$15,565.00</b>	<b>\$1,335.00</b>
<hr/>			
<b>SOFTWARE AND DATABASES</b>	<b>FY '22-'23</b>	<b>FY '23-'24</b>	<b>Difference</b>
Ancestry/ SIRS DISCOVER	\$2,350.00	\$1,375.00	\$975.00
Daily NonPareil (Digital)	\$349.00	\$395.00	(\$46.00)
Omaha World Herald (Digital)	\$0.00	\$305.00	(\$305.00)
Book Connections	\$0.00	\$0.00	\$0.00
Teaching Books	\$0.00	\$0.00	\$0.00
Biblionix	\$0.00	\$1,300.00	
BookPage	\$890.00	\$1,025.00	(\$135.00)
<b>TOTAL</b>	<b>\$3,589.00</b>	<b>\$4,400.00</b>	<b>(\$811.00)</b>
<hr/>			
<b>TECHNOLOGY</b>	<b>FY '22-'23</b>	<b>FY '23-'24</b>	<b>Difference</b>
Computers	\$16,400.00	\$1,500.00	\$14,900.00
Extra Possible Tech	\$0.00	\$1,000.00	(\$1,000.00)
<b>TOTAL</b>	<b>\$16,400.00</b>	<b>\$2,500.00</b>	<b>\$13,900.00</b>
<hr/>			
<b>LFI Solutions - Library Shelves</b>	<b>FY '22-'23</b>	<b>FY '23-'24</b>	<b>Difference</b>
LFI Solutions - Library Shelves (Entire Library) (Mobile Adaptable Shelving) Price Includes Freight and Installation	\$0.00	\$81,500.00	(\$81,500.00)
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$81,500.00</b>	<b>(\$81,500.00)</b>
<hr/>			
<b>TOTAL</b>	<b>\$208,621.00</b>	<b>\$323,433.00</b>	<b>(\$129,417.00)</b>

# ACTUAL vs. BUDGET YTD

FISCAL YEAR  
'23 - '24

Account Number	Account Title	YTD Balance	Budget	Difference
001-410-6010	Salaries	\$0.00	\$162,968.00	\$162,968.00
001-410-6419	Software/ Databases	\$1,426.80	\$4,400.00	\$2,973.20
001-410-6495	Printers Supplies	\$52.00	\$3,500.00	\$3,448.00
001-410-6496	Bridges/ Libby	\$0.00	\$6,000.00	\$6,000.00
001-410-6504	Equipment	\$0.00	\$2,500.00	\$2,500.00
001-410-6506	Office Supplies	\$0.00	\$3,500.00	\$3,500.00
001-410-6507	Operating Expenses	\$3,331.33	\$8,500.00	\$5,168.67
001-410-6602	Videos	\$227.40	\$5,000.00	\$4,772.60
001-410-6605	Books	\$5,675.60	\$30,000.00	\$24,324.40
001-410-6606	Programming	\$805.25	\$15,565.00	\$14,759.75
001-410-6614	Projects (Library Shelving)	\$6,000.00	\$81,500.00	\$75,500.00
<b>Total</b>		<b>\$17,518.38</b>	<b>\$323,433.00</b>	<b>\$305,914.62</b>
<b>YTD Budget Balance</b>		<b>\$17,518.38</b>	<b>\$323,433.00</b>	<b>\$305,914.62</b>

## Carter Lake Public Library

1120 Willow Dr  
 Carter Lake, IA 51510  
 712-347-5492 Office  
 712-347-5013 Fax  
 billing@carterlakelibrary.org

Software/ Database	410-6419
Printer Supplies	410-6495
Bridges/ Libby	410-6496
Equipment	410-6504
Office Supplies	410-6506
Operating Exp.	410-6507
Videos	410-6602
Books	410-6605
Programming	410-6606
Projects (Shelving)	410-6614

# Library Board Expense Report

07/10/23 -08/01/23

<b>Name</b>	<b>Department</b>
Shannon Putney	Library
<b>Library Report</b>	<b>Purpose</b>
Shannon Putney	Transparency of Bills/ Payments for Library

Acct#	Category	Description	Amount
Sam's Club Card 7/13/23	001-410-6606	Programs	<b>Wal-Mart</b> P. O.# 24578 \$46.34
	001-410-6606	Programs	<b>Fontenelle Forest Passes</b> \$300.00
Sam's Club Card 7/21/23	001-410-6606	Programs	<b>Sam's Club</b> \$250.82
Sam's Club Card 7/21/23	001-410-6606	Programs	<b>Wal-Mart</b> \$208.09
			<b>\$805.25</b>
	001-410-6419	Software/Databases	<b>BookPage</b> \$811.80
	001-410-6419	Software/Databases	<b>Newsbank</b> \$615.00
	001-410-6419	Software/Databases	
			<b>\$1,426.80</b>
	001-410-6602	Videos	<b>Wal-Mart</b> \$227.40
	001-410-6602	Videos	

	001-410-6602	Videos		<b>\$227.40</b>
	001-410-6605	Books	<i>Baker &amp; Taylor</i>	\$4,418.35
	001-410-6605	Books	<i>Overdrive/ Bridges</i>	\$1,096.11
Sam's Club 7/21/23	001-410-6605	Books	Sam's Club	\$161.14
				<b>\$5,675.60</b>
CL Mastercard 7/13/23	001-410-6507	Operating Expenses	<i>Janousek Florist &amp; Greenhouse D. Settles</i>	\$69.48
	001-410-6507	Operating Expenses	<i>ARSL Conference/ Lodging</i>	\$1,433.13
	001-410-6507	Operating Expenses	Biblionix	\$1,210.00
CL Mastercard 7/6/23	001-410-6507	Operating Expenses	<i>Meta (Facebook - Marketing)</i>	\$75.00
	001-410-6507	Operating Expenses	Wallace Signs	\$75.00
Sam's CC 7/21/23	001-410-6507	Operating Expenses	Sam's Club	\$468.72
				<b>\$3,331.33</b>
	001-410-6614	Projects	<i>LFI - Library Furniture Int'l Library Shelving</i>	\$6,000.00
	005-410-6910	CIP	<i>LFI - Library Furniture Int'l Library Shelving</i>	\$14,237.28
				<b>\$20,237.28</b>
			<b>Total</b>	<b>\$31,703.66</b>

Signature

Shannon L Putney

July 16, 2023



## Library Director's Report August 14th , 2023

### July Patron Data

Monthly Network Usage	607
Unique (Wifi) Visitors	129
New Cards	41
Renewed Cards	4
Patron Count	1716
Programs (Services)	32
Programming (Participants)	177
Circulation	1056
E-Audiobooks/ Ebooks	211

### End of Year Statistics (July '22 -'23)

Monthly Network Usage	2887
Unique (Wifi) Visitors	758
New Cards	527
Renewed Cards	116
Patron Count	9605
Programs (Services)	316
Programming (Participants)	2695
Circulation	6701
E-Audiobooks/ Ebooks	1971

**Community Members who checked out materials from the library in the month of July  
Saved a total of \$16,167.09**

### Revenue

B&W	\$ 59.80
Color Copies	\$ 21.95
FAX	\$ 20.85
Donations	\$ 100.00
Sales	\$ 66.00
Fines	\$ 9.00
Lamination	\$ 2.00
<b>Monthly Total</b>	<b>\$ 279.60</b>





## Current Updates:

- ★ For our first summer reading as a team, we had failures and successes. It was a great beginning, and seeing so many people get involved was wonderful. We are looking forward to making next summer even better.
- ★ Cadence Heuertz was our top youth winner. Reading 4X the required reading for the summer. Cadence was able to take home the grand prize of a telescope.
- ★ We ended Summer Reading at Carter Lake Days, where Chelsea was face painting, Meggie was creating new accounts and passing out prizes, and Shannon was creating connections to other organizations to bring even more events and resources to the library.
- ★ Fiscal year '23-'24 started July 1st. Therefore we've been renewing databases, community passes, etc., and canceling items that didn't get the hoped-for usage.
  - "The Daily Nonpareil" physical copy has been canceled.
    - "The Daily Nonpareil," "Omaha World-Herald," USA Today, and many more will all be accessible digitally this year through Newsbank. All at the cost of the one physical newspaper. (\$600 annual)
  - We canceled the Disney Channel due to low usage. (\$100 annual)
  - We canceled Pixton (an online source to create graphic novel stories) due to virtually no usage. (\$249 annual)
  - We canceled Optisigns for our marketing display signs due to technical issues. (\$110 annual)
  - We canceled the SirsDiscover database due to technical difficulties and overall low usage. However, we want to replace it with a different fact-based resource next year. (\$1138.50 annually -took this out at budget planning)
  - We canceled one of the Omaha Children's Museum memberships due to their change in policies on how the card can be used. (\$500 annual)



- ★ We kept BookPage as a great place to look for good reads and recommendations. (\$811.80)
- ★ We also kept our Fontenelle Forest, Durham Heritage Museum, Lauritzen Garden, OCM, and Pott. County Park passes. (\$1175 combined annually) We are also looking into the possibility of getting passes for the new Luminarium.
- ★ We have renewed our Bridges account (\$1096.11 annual)
- ★ We made our first payment for the wall shelving, \$20,237.28 (\$6000 came out of our budget, and the remainder, \$14,237.28, was taken from the CIP fund). Our final payment in the same amount will be made in Oct. or Nov. before installation.
- ★ Our programs with Jeff Quinn, the Magician, had 45 attendees, and the Dr. Oxygen Science Show had 44. There was a mix of old and new families and a lot of participation from the kids.
- ★ In preparation for new shelving, we have created cohesive, separated spaces between the Adults and Children's Areas. We were able to rearrange our shelves and remove more from the Children's area. New toys and furniture were added to create a comfortable space for parents and children alike.
  - A new camera was installed facing the Adult area to ensure safety. More shelving was added to existing shelving to create a physical barrier at no additional cost.
  - We have created more Tween space by moving some popular titles to the spinning racks and giving them a designated computer space. This will help leave the Teen space for the Teens.
  - All of these additions have caused an increase in families coming into the space for extended periods of time. As a result, we have seen increased circulation and library card creation.
- ★ To ensure there is still plenty of seating for adults, we rearranged the computers to add an additional small table as a workstation. We have also moved two study tables into the



- ★ area and placed two comfortable chairs by the charging station. There are also two tables in the center area for adults to use.
- ★ There has been an overall increase in Teens and Tweens in the library space using our resources. A steady group of regulars comes in for computer and gaming use, as well as checking out materials.

It has been an outstanding year and a great summer reading experience. But we have even better plans on the horizon.



**Fiscal Trend Summary (July-June)**  
**Edward F Owen Memorial Library**  
**Month Ending June-2023**

	<b>Aug-22</b>	<b>Sep-22</b>	<b>Oct-22</b>	<b>Nov-22</b>	<b>Dec-22</b>	<b>Jan-23</b>	<b>Feb-23</b>	<b>Mar-23</b>	<b>Apr-23</b>	<b>May-23</b>	<b>Jun-23</b>	
<b>Visitor Session Information</b>												
Total Session Count	62	116	104	176	125	305	387	438	426	539	724	
Total Session Time	562	713.2	540.7	758.58	342.33	1660	1171.4	692.12	523.92	571.95	2796.13	
Average Session Time	9.05	6.13	5.18	4.3	2.73	5.43	3.02	1.57	1.22	1.05	3.85	
Average Sessions Per Visit	1.22	1.2	1.14	1.42	1.6	1.14	1.21	1.2	1.11	1.14	1.13	
Average Hours Per Visit	11.02	7.35	5.93	6.12	4.38	6.18	3.65	1.88	1.37	1.2	4.37	
<b>Visitor Information</b>												
Total Visits	51	97	91	124	78	268	320	365	383	472	638	2,887
Daily Return Visits	5	8	38	18	28	82	78	201	211	228	88	
Daily New Visits	46	89	53	106	50	186	242	164	172	244	550	
Monthly Unique Visitors	14	29	37	42	30	60	66	89	99	126	166	758
Average Visitor Return Rate	3.64	3.34	2.46	2.95	2.6	4.47	4.85	4.1	3.87	3.75	3.84	
Monthly Average Hours Per Device	40.13	24.58	14.6	18.05	11.4	27.7	17.73	7.77	5.28	4.53	16.83	

Data shows annual network and wifi usage. Data is retrieved through networked and wifi access points.

In July, 129 unique patrons used your library WiFi. On average, these patrons visited to use the WiFi on just under 5 individual days.

Change from prior month



716 ↓ -1.1%

Monthly Sessions



607 ↓ -4.86%

Total Visits



129 ↓ -22.29%

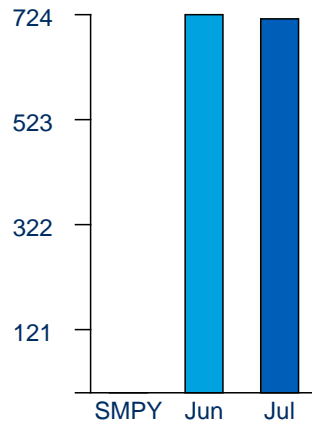
Unique Visitors



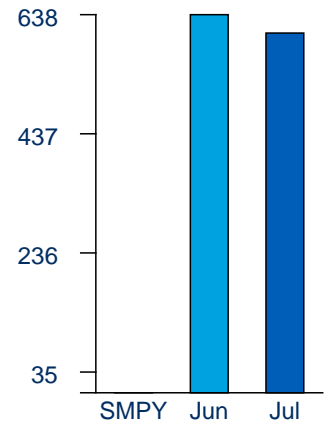
4.71 ↑ 22.66%

Average Return Rate

Total Monthly Session Count

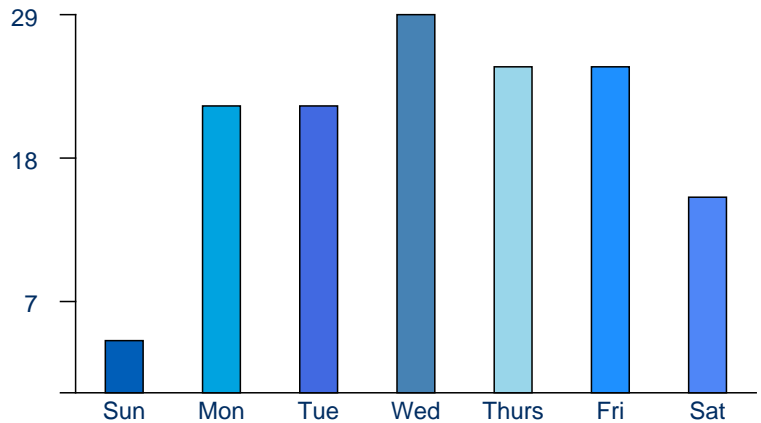


Total Monthly Visits

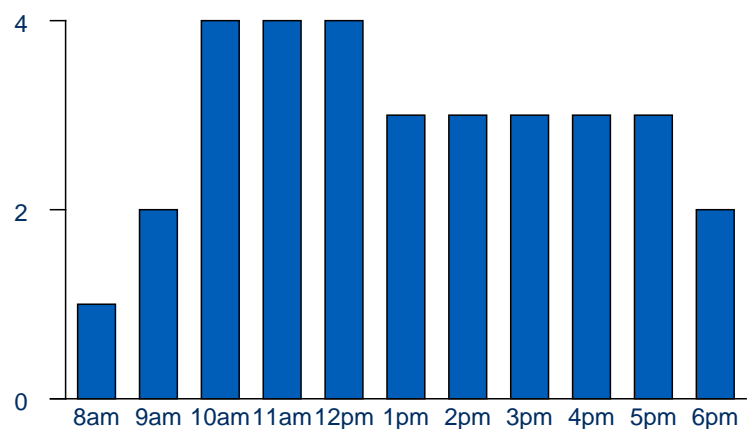


\*SMPY: Same Month Prior Year

Average Daily Visits



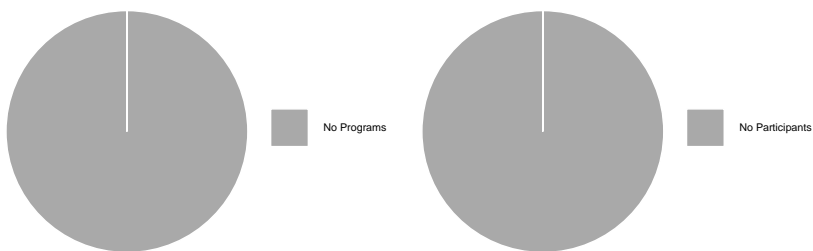
Average Peak Hourly



**July**

**Overview**

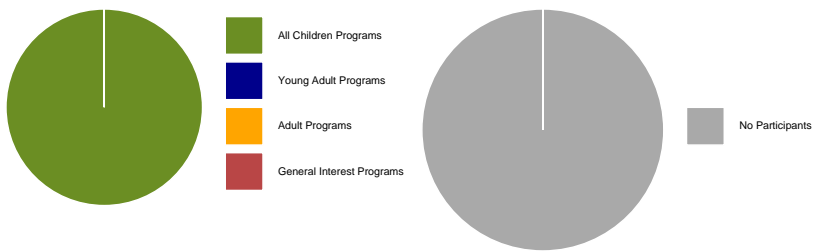
All Children Programs	0	0%	All Children Participants	0	0%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	0	0%	Adult Participants	0	0%
General Interest Programs	0	0%	General Interest Participants	0	0%
<b>Total Programs</b>	<b>0</b>		<b>Total Participants</b>	<b>0</b>	



**August**

**Overview**

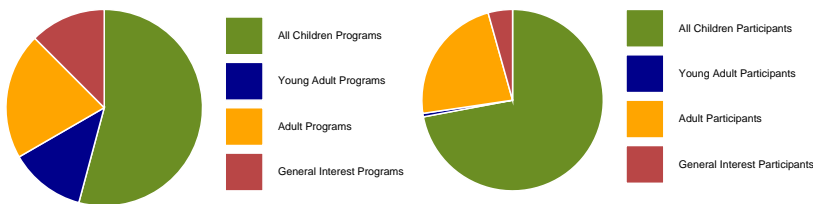
All Children Programs	1	100%	All Children Participants	0	0%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	0	0%	Adult Participants	0	0%
General Interest Programs	0	0%	General Interest Participants	0	0%
<b>Total Programs</b>	<b>1</b>		<b>Total Participants</b>	<b>0</b>	



**September**

**Overview**

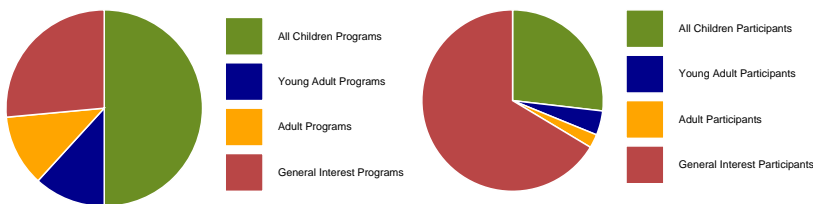
All Children Programs	13	54.17%	All Children Participants	116	72.05%
Young Adult Programs	3	12.5%	Young Adult Participants	1	0.62%
Adult Programs	5	20.83%	Adult Participants	37	22.98%
General Interest Programs	3	12.5%	General Interest Participants	7	4.35%
<b>Total Programs</b>	<b>24</b>		<b>Total Participants</b>	<b>161</b>	



**October**

**Overview**

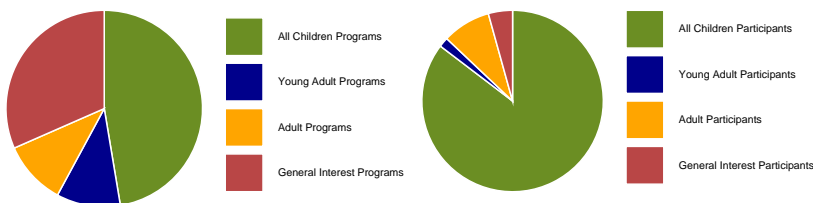
All Children Programs	17	50%	All Children Participants	99	26.83%
Young Adult Programs	4	11.76%	Young Adult Participants	16	4.34%
Adult Programs	4	11.76%	Adult Participants	9	2.44%
General Interest Programs	9	26.47%	General Interest Participants	245	66.4%
<b>Total Programs</b>	<b>34</b>		<b>Total Participants</b>	<b>369</b>	



**November**

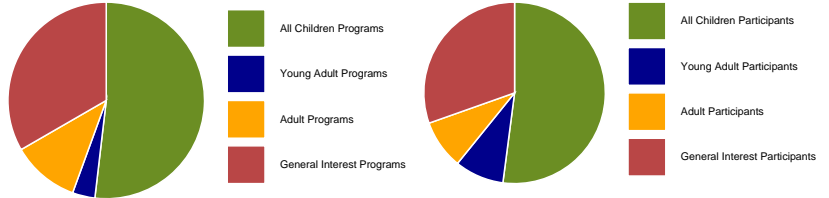
**Overview**

All Children Programs	18	47.37%	All Children Participants	99	85.34%
Young Adult Programs	4	10.53%	Young Adult Participants	2	1.72%
Adult Programs	4	10.53%	Adult Participants	10	8.62%
General Interest Programs	12	31.58%	General Interest Participants	5	4.31%
<b>Total Programs</b>	<b>38</b>		<b>Total Participants</b>	<b>116</b>	

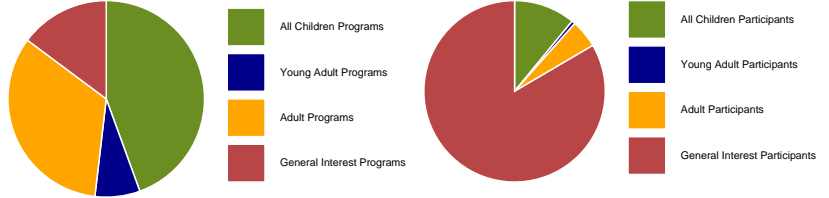


Annual Data through Whofi for number of programs and participants.

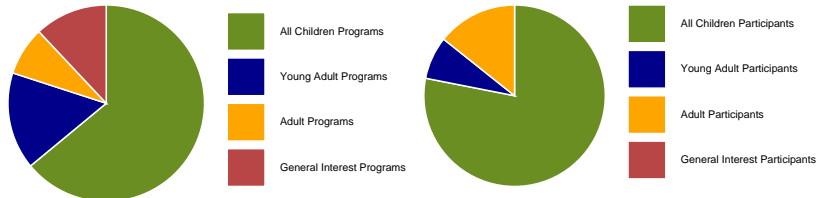
December					
Overview					
All Children Programs	14	51.85%	All Children Participants	101	52.06%
Young Adult Programs	1	3.7%	Young Adult Participants	17	8.76%
Adult Programs	3	11.11%	Adult Participants	17	8.76%
General Interest Programs	9	33.33%	General Interest Participants	59	30.41%
Total Programs	27		Total Participants	194	



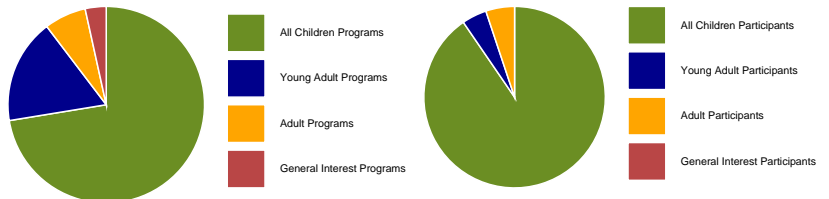
January					
Overview					
All Children Programs	12	44.44%	All Children Participants	35	10.94%
Young Adult Programs	2	7.41%	Young Adult Participants	2	0.63%
Adult Programs	9	33.33%	Adult Participants	16	5%
General Interest Programs	4	14.81%	General Interest Participants	267	83.44%
Total Programs	27		Total Participants	320	



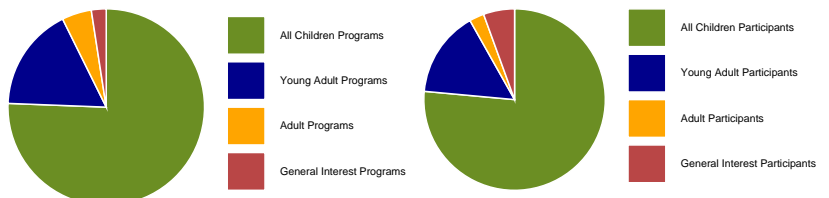
February					
Overview					
All Children Programs	16	64%	All Children Participants	82	78.1%
Young Adult Programs	4	16%	Young Adult Participants	8	7.62%
Adult Programs	2	8%	Adult Participants	15	14.29%
General Interest Programs	3	12%	General Interest Participants	0	0%
Total Programs	25		Total Participants	105	



March					
Overview					
All Children Programs	21	72.41%	All Children Participants	265	90.44%
Young Adult Programs	5	17.24%	Young Adult Participants	13	4.44%
Adult Programs	2	6.9%	Adult Participants	15	5.12%
General Interest Programs	1	3.45%	General Interest Participants	0	0%
Total Programs	29		Total Participants	293	

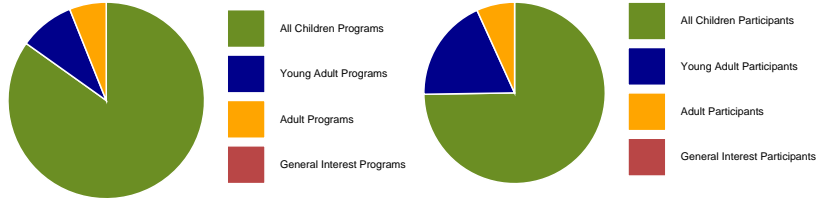


April					
Overview					
All Children Programs	31	75.61%	All Children Participants	552	76.45%
Young Adult Programs	7	17.07%	Young Adult Participants	111	15.37%
Adult Programs	2	4.88%	Adult Participants	19	2.63%
General Interest Programs	1	2.44%	General Interest Participants	40	5.54%
Total Programs	41		Total Participants	722	

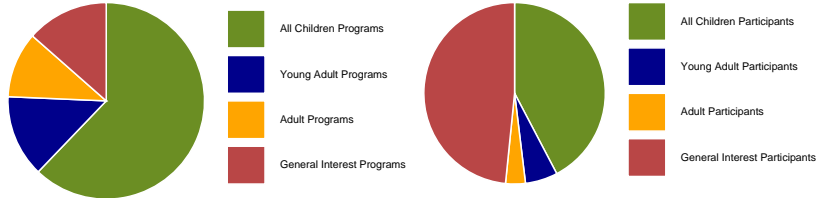


Annual Data through Whofi for number of programs and participants.

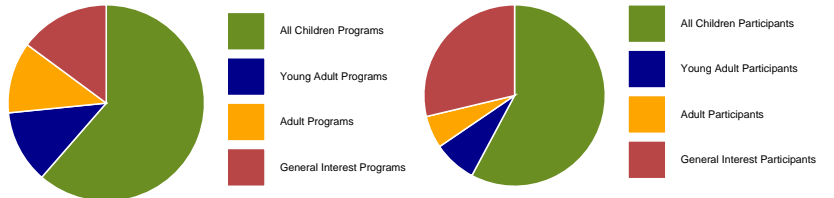
May					
Overview					
All Children Programs	28	84.85%	All Children Participants	77	74.76%
Young Adult Programs	3	9.09%	Young Adult Participants	19	18.45%
Adult Programs	2	6.06%	Adult Participants	7	6.8%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	33		Total Participants	103	



June					
Overview					
All Children Programs	23	62.16%	All Children Participants	132	42.31%
Young Adult Programs	5	13.51%	Young Adult Participants	18	5.77%
Adult Programs	4	10.81%	Adult Participants	11	3.53%
General Interest Programs	5	13.51%	General Interest Participants	151	48.4%
Total Programs	37		Total Participants	312	



Year in Review					
Overview					
All Children Programs	194	61.39%	All Children Participants	1558	57.81%
Young Adult Programs	38	10.44%	Young Adult Participants	207	7.01%
Adult Programs	37	10.44%	Adult Participants	156	5.38%
General Interest Programs	47	13.29%	General Interest Participants	774	23.12%
Total Programs	316		Total Participants	2695	



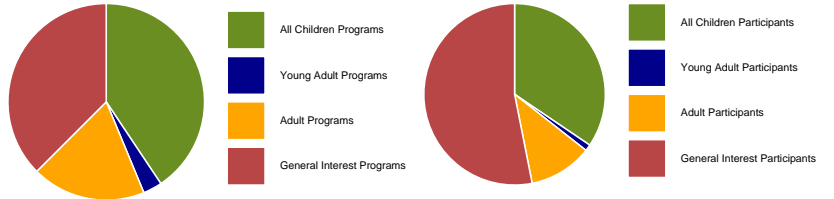
Annual Data through Whofi for number of programs and participants.



**July**

**Overview**

All Children Programs	13	40.63%	All Children Participants	61	34.46%
Young Adult Programs	1	3.13%	Young Adult Participants	2	1.13%
Adult Programs	6	18.75%	Adult Participants	20	11.3%
General Interest Programs	12	37.5%	General Interest Participants	94	53.11%
<b>Total Programs</b>	<b>32</b>		<b>Total Participants</b>	<b>177</b>	



**Year in Review**

**Overview**

All Children Programs	13	40.63%	All Children Participants	61	34.46%
Young Adult Programs	1	0%	Young Adult Participants	2	0%
Adult Programs	6	0%	Adult Participants	20	0%
General Interest Programs	12	0%	General Interest Participants	94	0%
<b>Total Programs</b>	<b>32</b>		<b>Total Participants</b>	<b>177</b>	

