

Feb 13, 2023

## Carter Lake Public Library Board Meeting Minutes

### Board:

Patti Midkiff

Bonnie Freeman

Jo Chullino

Sharon Paterson

Delbert Settles

Vicki Hawkins

### Staff:

Shannon Putney

Meggie Schmidt

Patti called the meeting to order at 4:43 PM on Monday, February 13, 2023

### Past Minutes

All board members read minutes from last 3 board meetings. Motion passed to accept the minutes

### City financial report

Board goes over financial report: Shannon shares that without salaries, there is around \$65-70,000 left (\$150,000 with salaries). We will still use Papillion Sanatation for trash and recycling. We won't pay for this after March. Continental alarm and detection may be reimbursed due to issues with wiring and now the firealarm talks to SEI everyday at 9:00am. This has gone on since early December. Called company and they said due to construction dust. This means we do not have a fire alarm currently. Mayor is not happy about this. Also, we still have issues with other alarms (i.e., SEI has not come back to show us how to use the alarm system). They should be here tomorrow or Wendnesay.

There is a negative amount for software/databases. Shannon used these funds to pay for Cassie. This is a one time payment. Jackie said to pay for it out of these funds. Printer over \$5,000 and original budget was too low, so we amended it. CC hasn't payed it yet, since we don't get bills every three months we haven't split it yet.

Shannon talked to the grant writer, Nicole Turpin, who has been looking into grants for us and is finishing up the Dollar General grant. Nicole is looking into the grant for shelving, as we've only been allowed to use half of the budgeted money for shelves. This works out, as we can't use the other grant for a singular item. We are trying to save the approximately \$20,000 dollars in CIP for funds. Shannon brings up idea for solar-powered benched with technology for those in the community. Explains it easy to charge phones and has plexiglass which can be replaced. It is also connected to Bridges for our online books and is weaterproof. Nichole liked these ideas for the grant as well.

December budget and expense budget motion, seconded, and accepted.

### Director's Report

Discussion about open house reports. Board agrees it was a very nice event.

The library got invited to literacy night at the school, so we will close at 5:00 (from 5:00-6:00) and do a book tasting. It's a restaurant with genres of books for the kids to get taste of new book genres.

We've gotten our computers set up with Pixton (graphic novel online generator) and BreakOut Edu so we can continue to use these services.

Motioned and seconded Director's Report.

### **Unfinished Business**

DataServ: Jackie says nothing to worry about. This means we don't owe him anything, as far as Shannon is aware.

### **New Business**

Discussion of fund from Pottawatamie County. Programs, computer usage, and wifi from WhoFi can be used as validation. We can compare to other counties. We are one of the largest counties but other counties are getting more funds. We will reassess in June/July and then reconvene to get numbers right for them to take it them by October. Antanea from Council Bluffs reached out and will try to do the Imaginarium. We can't do it because it costs \$50,000 a year. She thinks she can get it funded and is looking to see if we can get to be a part of it.

Board member vacancy: discussion of open position. Supposedly there is a bill coming to dispan gender requirements for board. Misty Gray says Ron has 90 to decide on a male or he doesn't have to fill it at all since we still have enough *corum*. Donna resigned in October. According to Ron, he doesn't have to put anyone until he decides to, and Misty confirms. We may need to change bylaws. Continued discussion of this vacancy.

Discussion about parking lot and accessible curb.

Discussion about grants and when they would come into effect.

Motion to end meeting seconded and approved.