

Carter Lake Public Library

Library of Things Collection Policy

The Library of Things is a collection of non-traditional items that complement the Carter Lake Library's Vision that fosters creativity, innovation, literacy, and lifelong learning for all ages. Patrons who borrow a "Thing" agree to abide by the Carter Lake Library's Library of Things lending guidelines below.

Scope of Collection

The purpose of the Library of Things is to provide diverse opportunities for learning and engagement. The collection includes, but is not limited to:

- STEM/STEAM Kits
- Crafting Kits
- Outdoor Games
- Sports Equipment
- Tools and other Home Materials
- Audiovisual Equipment

Selection of Materials

Materials for the Library of Things are selected based on the needs and interests of Library patrons. The Library welcomes community input for the collection. All purchase suggestions are evaluated using the same selection criteria as for other materials.

Not all Library materials may be suitable for all members of the community. Responsibility for a child's use of Library materials lies with the parent or guardian, not with the Library.

Use and Borrowing Guidelines

- A valid Carter Lake Library card with no outstanding fines above \$10 is required to borrow a Thing.
- All Library of Things items must be checked out and returned to the Circulation Desk. The Book Drop should not be used for returns.
- Due to the nature of the items, they are not shared via delivery with other libraries in the SILO/IA Shares network.
- The Library reserves the right to temporarily remove a Thing from circulation for library purposes or repairs.

Loan Periods and Fees

- Most Things may be borrowed for 1-week intervals and can be renewed up to 2 times, unless there is a waiting list.

- Special items (e.g., metal detector, projector, tools,) will follow the same borrowing periods, 1-week with no renewals.
- Special items may require borrowers to be 18 years or older, or have a parent's signature if under 18. Borrowing periods are subject to change.

Proper Use and Liability

- Borrowers are responsible for the care and safe handling of borrowed Things.
 - The borrower will be billed for reasonable repair or replacement costs due to neglect or abuse.
 - The Library is not liable for any injury, loss, or damage resulting from the use of a Thing.
 - Borrowers must return Things with all parts and components in their original condition and container to the Circulation Desk.
 - Patrons are financially responsible for any damage to a Thing while in their possession.
 - \$5 cleaning fee if items return dirty
 - A \$1 late fee will be charged for each day it is overdue
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