



Carter Lake Public Library Board Meeting
May 13, 2024

Multipurpose Room 1
6:00 pm

Minutes

Roll Call

Present: Bonnie Freeman, Vice-President, Chrissie Matthews, Patti Midkiff, President, Sharon Paterson, Delbert Settles

Staff present: Tiffany Zuerlein

Absent: Shawn Ammon

I. Roll Call of Members

a. Patti called the meeting to order at 6:09pm.

II. Disposition of Minutes of Previous Meeting

a. Bonnie made a motion to accept the April minutes. Sharon seconded. All in favor.

III. City Financial Report

a. Bonnie asked Tiffany to check with the city on the unemployment insurance expense.

b. Chrissie made a motion to accept the city financial report. Bonnie seconded. All in favor.

IV. Action on Bills

a. Tiffany would like to use the budget surplus to begin the "library of things" collection.

b. Bonnie asked for an update on the shelving. Tiffany indicated the adult shelving will be delivered and paid for in the fall.

c. Bonnie made a motion to accept the director's financial report. Sharon seconded. All in favor. d. Chrissie made a motion to accept the bill's report. Delbert seconded. All in favor.

V. Progress and Service Report of the Director

a. Tiffany presented the director's report.

i. The college and job fair was not well attended.

b. Bonnie asked why young adult programs have low attendance. Tiffany indicated many people in that age group did not attend programming when they were younger. Tiffany plans to focus on quality over quantity in programming for the new year.

c. Bonnie made a motion to approve the director's report. Delbert seconded. All in favor.

VI. Unfinished Business

a. Patti will attend the city council meeting to present Tiffany as the new director to the city council.

VII. New Business

a. Tiffany would like to hire Sharon Carr as the new assistant director at \$22/hour. Patti will ask city hall if the assistant director is salary or hourly.



Bonnie made a motion to approve the hire of Sharon Carr. Sharon P. seconded.
All in favor.

VIII. Adjourn

a. Delbert made a motion to adjourn the meeting at 6:49pm. Bonnie seconded.
All in favor.