



**Carter Lake Public Library Board Meeting
August 12, 2024**

**Library
6pm**

MINUTES

Roll Call

Present: Mary Allen, Bonnie Freeman, Makenna Kay (arrived at 6:10pm), Chrissie Matthews, Vice-President, Patti Midkiff, President, Delbert Settles

Staff present: Tiffany Zuerlein

Absent: Sharon Paterson

I. Roll Call of Members

a. Patti called the meeting to order at 6:05pm.

II. Disposition of Minutes of Previous Meeting

a. Bonnie made a motion to accept the July minutes. Delbert seconded. All in favor.

III. City Financial Report

a. Mary made a motion to table the June and July city financial reports. Delbert seconded. All in favor.

IV. Action on Bills

a. Bonnie made a motion to accept the bill's report. Mary seconded. All in favor.

V. Progress and Service Report of the Director

a. Tiffany presented the director's report.

b. Bonnie made a motion to accept the director's report. Makenna seconded. All in favor.

VI. Unfinished Business

a. None

VII. New Business

a. Board members will review the bylaws, computer and internet policy, weather and emergency closing policy, patron code of conduct, gaming policy, and personnel policy to be approved at the September board meeting.

b. Tiffany presented Kanopy training to the board.

VIII. Adjourn

a. Delbert made a motion to adjourn the meeting at 7:14pm. Makenna seconded. All in favor.